

**University of Illinois at Chicago**  
**ESP-IGERT Program**  
*Request for Travel Approval*

This form is to be submitted to the ESP-IGERT Office before booking any travel that may be funded through the ESP-IGERT Program. Please print or type the following information. Please note that prior written approval is required for any travel funding.

Date of Request \_\_\_\_\_

Name \_\_\_\_\_

Destination(s) \_\_\_\_\_

Date of Departure \_\_\_\_\_

Duration of Trip (days) \_\_\_\_\_

Amount of Request \_\_\_\_\_

Other Sources of Funding (please indicate amounts):

- A) Home Dept/Advisor \_\_\_\_\_
- B) Grad College \_\_\_\_\_
- C) GSC \_\_\_\_\_
- C) Other (specify) \_\_\_\_\_

**Purpose of Trip (i.e. name(s) of events, etc.):**

To be posted on the web (circle one)?      Yes      No

If yes, please provide title of paper/presentation: \_\_\_\_\_

\_\_\_\_\_  
Traveler's Signature                      Date

\_\_\_\_\_  
Advisor Approval                      Date

\_\_\_\_\_  
ESP-IGERT Approval                      Date